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2 9 FEB 1968

MEMORANDUM FOR:

Chief, Far East Division, DDP

SUBJECT

Improper Admittance of Career Agent

into Headquarters Building

1. The records of the Building Security Branch, Physical Security Division reveal that Mr. Lucien E. Conein, a career agent with the Far East Division, was signed into the Headquarters building as a staff employee on 7, 8, 9 and 12 February 1968. On these dates Mr. Conein was identified and escorted by Mr. Walter Macrem, Miss Micheline St. Louis and Mr. D. B. Anderson.

2. In view of the cover status of Mr. Conein he should have been signed into the building as a visitor. The proper procedures for admittance of career agents into Agency buildings are set forth in HHB 10-1, paragraph 4a.

Howard J. Osbo

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